

DRAFT

MINUTES OF MONTICELLO ACADEMY BOARD OF TRUSTEES

Special Meeting — September 24, 2018

A SPECIAL MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS HELD ON MONDAY, SEPTEMBER 24, 2018 AT 4:52 PM, AT 2782 CORPORATE PARK DRIVE, WEST VALLEY CITY UTAH. THE MEETING WAS CALLED TO ORDER BY THE CHAIR, GIENIE ASSINK.

The following Trustees were present:

Joel Coleman
Jennifer Warnas
Gienie Assink

The following Administrators were present:

Kim Coleman
Dane Roberts

1. **Early Literacy Plan.** Ms. Coleman explained that Utah code 53F-2-503 requires board approval of a early literacy plan. Hannah Nakaoka presented the plan to the Board and reviewed the related goals and data. Mr. Coleman moved to approve the plan, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

2. **Approval of Minutes.** Mr. Coleman moved to approve the minutes of May 29, 2018, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

The motion to approve the minutes passed unanimously.

3. **Budget Opening.** Mrs. Coleman discussed details of the budget and certain revisions including adding \$15,000 to the repair and replacement fund, modifications to payroll services, and other items. Mr. Roberts discussed budget adjustments to the education program line items. Mr. Coleman moved to approve the budget as amended, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
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Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

- Adoption of Resolution for Management of PTIF Account.** Mr. Coleman moved to approve the resolution presented by the administration, with the addition of Randi Limb of a second manager for purposes of PTIF. Motion seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

- Annual Standards and Accountability Report.** Mrs. Coleman presented a summary of the 2018 Annual Standards and Accountability Report and discussed an overview of school business, academic program outcomes, facilities, and strategic plans.
- West Point Update.** Mrs. Coleman discussed the latest negotiations with the property owners and general details about the building, FF&E items, etc. The annual lease amount will be forthcoming soon from the property owner who is still working on the numbers.
- BSA Proposal.** Mrs. Assink discussed a follow-up to the presentation regarding MA chartering a BSA unit. Board members shared their concerns about having resources to support an additional program.
- Approval of Charter Replication.** Mrs. Coleman explained MA will soon be submitting the application as well as requesting a meeting with Davis School District officials. She informed the board that formal engagement with the property owner is contingent upon the numbers working for MA and the approval of the State Charter School Board. Ms. Coleman read a compliance statement from the replication application. Mr. Coleman moved to approve the required statement and the charter replication application, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES THE SPECIAL MEETING OF MONDAY, SEPTEMBER 24, 2018, WAS ADJOURNED AT 7:11 PM BY CHAIR ASSINK.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the special meeting and the executive meeting of the Monticello Academy Board of Trustees held September 24, 2018.

Joel Coleman

Secretary