

MINUTES OF MONTICELLO ACADEMY BOARD OF TRUSTEES

Special Meeting — April 10, 2018

A SPECIAL MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS HELD ON TUESDAY, APRIL 10, 2018 AT 4:49 PM, AT 2782 CORPORATE PARK DRIVE, WEST VALLEY CITY UTAH. THE MEETING WAS CALLED TO ORDER BY THE CHAIR, GIENIE ASSINK.

The following Trustees were present:

Martell Winters (joined by phone at 5:16 PM)  
Joel Coleman  
Jennifer Warnas  
Gienie Assink

The following Administrators were present:

Kim Coleman  
Dane Roberts  
Juan Caballero  
Sheri Bradley

1. **Approval of Minutes.** Ms. Warnas moved to approve the minutes of January 12, 2018, seconded by Mr. Coleman.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

The motion to approve the minutes passed unanimously.

2. **West Point Project Update.** Mr. Roberts reported on a visit to the site with some MA teachers and described their impressions. The current facility and land owners are willing to build out the site under the direction of MA, and even if MA doesn't expand in the future, they think another charter school will be willing to use the newly improved facility. The site is located in Davis School District. MA administrators are still looking at a phased entrance into that market, starting with K-6 with options for expansion through 9th grade. Mr. Roberts has been working closely with Jennifer Lambert at USBE and assessing the feasibility for potential approval.
3. **Building Refresh Update.** Mrs. Coleman reported about meeting with architects and designers who have been consulting on a cosmetic refresh of the MA school building. She described the research behind colors and design and how it affects cognition and learning and mood. The budget estimate was approximately \$535,000, which will have to be phased over more than one budget year using reserve funds that are also shared with deferred maintenance projects. She also described the process of using an RFP to choose contractors to perform the work during the summer so the students will have a fresh new feel when they return for the next school year.
4. **Student Achievement Scores.** Mr. Roberts discussed two rounds of SAGE benchmarking using summative assessments this year. He described the testing culture at the school and efforts to

improve proficiency this year, including working directly with teachers and providing additional support like instructional coaches to improve student outcomes.

5. **Mastery (Competency Based) Grading.** Mr. Roberts described a collaborative process to move teachers toward compliance with the school policy on Competency Based grading practices. The board discussed the process of engaging the teachers and how the discussions are progressing. He also shared concerns about which LMS and SIS to use.
6. **High School Transition Update.** Mr. Roberts discussed various aspects of the transition for students in the Spanish program. Spanish will be taught by Mr. Caballero next year and he will share some administrative duties with his teaching assignment.

MR. WINTERS MOVED TO RECESS THE BOARD MEETING IN ORDER TO CONVENE A REQUIRED MEETING OF THE SCHOOL LAND TRUST COMMITTEE AT 5:27, SECONDED BY MS. WARNAS.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes

The vote was unanimous.

THE BOARD MEETING WAS CALLED BACK TO ORDER AT 5:44 PM BY THE CHAIR, MS. ASSINK.

7. **LAND Trust Plan.** Mr. Coleman moved to approve the 2019-2019 LAND Trust Plan which was previously approved by the LAND Trust committee, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes

The vote was unanimous.

8. **2018-2019 School Calendar.** Mrs. Coleman and Mr. Roberts discussed the various calendar proposals with Board members and approved a calendar similar to the Granite School District calendar with some adjusted holiday periods, including days surrounding Easter, and a later ending date for the school year. Mr. Coleman moved for approval, seconded by Mr. Winters.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes

The vote was unanimous.

9. **2018-2019 Fee Schedule.** Mr. Roberts discussed the proposed fee schedule for the 2018-2019 school year. Mr. Coleman moved for approval, seconded by Mr. Winters.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes

The vote was unanimous.

10. **Executive Session.** Mr. Coleman moved to enter an Executive Session for the purpose of discussing the Professional Competency and Character of an individual, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Yes
Ms. Warnas	Yes

The vote was unanimous.

THE BOARD OF TRUSTEES OF MONTICELLO ACADEMY MET IN AN EXECUTIVE MEETING ON TUESDAY, APRIL 10, 2018, AT 6:20 PM, AT MONTICELLO ACADEMY, 2792 CORPORATE PARK DRIVE, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN MARTELL WINTERS.

The following Trustees were present:

Gienie Assink  
Joel Coleman  
Martell Winters (via telephone)  
Jennifer Warnas

**Professional Competency and Character Discussion.** In accordance with §52-4-206(6b), Monticello Academy does not record executive meeting discussions regarding the professional competency of employees.

FOLLOWING THE EXECUTIVE MEETING, THE REGULAR MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS RECONVENED AND CALLED TO ORDER BY CHAIRMAN MARTELL WINTERS AT 6:51 PM.

11. **Budget Opening** Mrs. Coleman and Mr. Roberts reviewed the current budget and recommended adjustments with the Board. Mr. Coleman moved to approve the budget with the adjustments recommended by the administration, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES THE SPECIAL MEETING OF TUESDAY, APRIL 10, 2018, WAS ADJOURNED AT 7:01 PM BY CHAIR ASSINK.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the special meeting and the executive meeting of the Monticello Academy Board of Trustees held April 10, 2018.

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Joel Coleman

Secretary