

MINUTES OF MONTICELLO ACADEMY BOARD OF TRUSTEES

Special Meeting —October 19, 2017

A SPECIAL MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS HELD ON THURSDAY OCTOBER 19, 2017 AT 11:05 AM, AT 2782 CORPORATE PARK DRIVE, WEST VALLEY CITY UTAH. THE MEETING WAS CALLED TO ORDER BY JOEL COLEMAN.

The following Trustees were present:

Joel Coleman
Jennifer Warnas (participated electronically)
Genie Assink (participated electronically)

The following Administrators were present:

Kim Coleman (participated electronically)

Guest: Mr. Royce VanTassell, UAPCS

1. **Approval of Minutes**

Ms. Assink moved to approve the minutes of September 19, 2017, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

The motion to approve the minutes passed unanimously.

2. **School LAND Trust Plan**

Mr. Coleman reported that the school LAND trust committee met previously, consistent with codified state requirements, and recommended Board approval of the proposed plan. Ms. Coleman described the proposed expenditures from the LAND trust monies, including technology upgrades, professional development, and library books. Ms. Assink moved to approve the proposal, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

3. **IT Security Policy**

Mr. Coleman introduced the proposed IT Security policy and stated it would be inserted into [Section 3 of the MA Policy Manual](#). Board members briefly discussed how previous portions of that section of the manual are now redundant, and the Board agreed to edit that section and approve the edits at a future Board meeting. Ms. Assink moved to approve the proposed policy, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

4. **Fees and Fee Waiver Documents**

Mr. Coleman introduced this business item by stating that the Board is required to approve a fee waiver certification and also a policy in connection with the Board approved school fees. He reminded board members that this approval will codify the practice at MA of using the federal Childhood Nutrition Program (CNP) fee waiver application for all other school fees as well, and that MA gives a full fee waiver to students who qualify for free school lunch and a 50% fee waiver to students who qualify for reduced school lunch. Ms. Warnas moved to approve the fee waiver documents, seconded by Ms. Assink.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

5. **Digital Teaching and Learning Grant**

Mr. Coleman introduced the plan for the second year of the three year digital teaching and learning grant and asked if there were any questions beyond the materials that had been provided for review previous to the meeting. Ms. Assink moved to approve the proposal, seconded by Ms. Warnas.

A roll call vote was taken:

Ms. Assink	Yes
Mr. Coleman	Yes
Mr. Winters	Absent
Ms. Warnas	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES THE SPECIAL MEETING OF TUESDAY, SEPTEMBER 19, 2017, WAS ADJOURNED AT 11:15 AM BY CHAIRMAN COLEMAN.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the special meeting of the Monticello Academy Board of Trustees held October 19, 2017.

Joel Coleman
Secretary